



Summer Hill Public School Parents and Citizens Association

Meeting Minutes

16 February 2021

Item	Description
Acknowledgement of Country Nilesh Deshmukh - Vice President	<i>"We acknowledge the traditional custodians of this land, the Wangal People of the Eora Nation. We pay our respects to the Elders, both past and present and to those of the future, for they hold the memories, the traditions, the cultures and the hopes of Aboriginal Australia."</i>
Attendance/ Apologies	<u>Attendance:</u> Shanon W, Lachelle U, Joe H, Conor W, Nilesh D, Rose O’C, Pedro Q, Glenn W, Natalie A, Kate F, Hannah H, Joanne KH, Amy K, Nhan P, Hoang T, Thea B, Jane W, Claire McL, Neroli B, Lassity M, Mohnish P, Poh Keng G,
Acceptance of last meetings minutes Members	Accepted
Call for Financial Members Joe Harber – Treasurer	Memberships can be paid online at: https://summerhillpandc.org/product-category/p-c-membership/ , at the meeting, or via the P&C Box at the office. Members must pay prior to a general meeting before being allowed to vote.
Presidential Welcome (and COVID Safe Plan) Lachelle Uzcateguigaymon – President	Welcome to a new year, new parents and thank you. COVID Safe Plan
ICT Coordinator’s Report Claire McLennan – ICT Coordinator	Claire facilitated a consultation process between parents, teachers and students in order to develop an IT procedure for using devices in school. Eight survey questions to be completed by end of week five. Lassity M, Cyber Safety Sub Committee coordinator to liaise with Claire McL after survey results collected in week 6.

<p>Business arising from last meeting Lachelle Uzcataguigaymon – President</p>	<ul style="list-style-type: none"> • SIP – Community consultation will occur in week 5. Will be addressed in Principal’s report. • K2 Playground – Will be addressed in Principal’s report. • Performing Arts – Will be addressed by Music Sub Committee.
<p>Correspondence Lachelle Uzcataguigaymon – President</p>	<ul style="list-style-type: none"> • NAPLAN decline in student growth measures/Teacher interviews – strategies are in the new Strategic Improvement Plan (SIP). • School Uniform Shop Tender – addressed in the Principal’s Report. • Class naming convention – International Year of Trust and Peace. Teachers selected their own names.
<p>Executive officer elections Lachelle Uzcataguigaymon – President</p>	<p>Portfolio 1 – Grants Coordinator Hoang T nominated by Joanne KH. Seconded by Shanon W.</p> <p>Portfolio 2 - Digital and Social Media coordinator Rose O’C nominated by Conor W. Seconded by Kate F.</p>
<p>Principal’s report</p>	<p>Item 1 We have had a positive start to 2021; and of course, activities and events for students, staff and the community continue to be planned in line with Department and health guidelines. We are excited that, at this stage, our swimming carnival and Year 5 camp will be going ahead. Jane and I met with the P&C events planning committee this morning – and have tentatively scheduled a number of events.</p> <p>Item 2 Multicourt - done</p> <p>Item 3 Removal of demountable – no update since previous meeting.</p> <p>Item 4 COVID 19 weekly updates will continue this year; we will continue to make decisions in accordance to the Department’s guidelines.</p> <p>Item 5 Staff update – lots of new faces and we hope you have read about them in the newsletter.</p> <p>Item 6 K-2 play space upgrade – works are being done in late February or early March. We contacted them yesterday and are now waiting for an installation date. Yes, the plaque in honour of Glen Williamson is still there, and will remain there.</p> <p>Item 7 Uniform shop – agreement will be extended through 2021 - tender process will take place later in 2021. P&C have been asked to nominate a member for the panel process.</p>

Item 8
P&C ICT funds were used to purchase two interactive projector bundles at \$4591.12 (ex GST) per bundle – both have been installed

Item 9
Planned expenditure for 2021 upgrades includes,

- \$20,000.00 -30,000.00 to upgrade the hall sound and visual system
- \$10,000.00 to upgrade the bell system, including upgrading the speakers in all learning spaces.
- \$50,000.00 to transform traditional learning spaces into flexible learning spaces (about 5 spaces)
- \$50,000.00 to replace carpet in learning spaces

Item 10
Request for P&C to purchase all students 2021 Sound Waves subscriptions, \$8319.00

Treasurer's Report
Joe Harber
(Treasurer)

Proposal to spend P&C funds / reallocate funds as per treasurer's report below



Treasurer Report - 16 February 21 (Figures as at 10 February 2021)

P&C Funds	Other Business																																																																				
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Confirm coordinators for 2021 Subcommittees
Lachelle
Uzcateguigaymon – President

Events & Fundraising: Kate F and Amy K
Cyber Safety: Lassity M
Music: Carmel Q
Gender and Inclusion: TBA
Sustainability and Grounds: TBA
Second Hand uniform Shop; Rose O’C, Thea B, Shanon W, Joanne KH.

Fundraising and Events (F&E) Subcommittee – proposed 2021 events

Welcome Parents Breakfast, Friday 12th March, 8am – 8.45am
Karen Banh and Conor Woods coordinating this event. Two concurrent breakfasts happening at the same time, both limited to 50 people including staff, parents and all kids. One in quadrangle outside school office and one in kindy playground.

<p>Kate Flood (E&F Subcommittee)</p>	<p>Parents must book all family members attending including older siblings. Coffee and Croissants provided.</p> <p>Kate F will also provide a separate signup for volunteers – 4 on each event, plus two volunteers manning each gate and checking sign-up and making sure people do the CovidSafe check-in.</p> <p>Ride to School Day – March 19th Freya H looking to hand that over to someone. Lassity M nominated Caroline W to take over. TBC.</p> <p>Kate F has organised a signup and there will be two parents from 7.15 – 7.45 and 8 parents from 8.00 – 9.15, helping park bikes and giving out raffle tickets.</p> <p>To be continued at the next meeting.</p>
<p>General business Lachelle Uzcateguigaymon - President</p>	<p>Natalie stated she and any staff will leave the P&C meetings at 8.30pm. Lachelle confirmed she has the gate keys, and requested that in future the community use the Herbert St entrance due to electronic gate at Moonbie St</p> <p>Lassity M raised reminder re: Pure Gelato credit. Joe H to follow up with Pure Gelato</p>
<p>Next Meeting</p>	<p>Tuesday 16th March 2021, 7.15pm</p>
<p>Approved as a true and correct record:</p>	<p>Lachelle Uzcateguigaymon, President Date:</p>