



**Summer Hill Public School
Parents and Citizens Association**

ABN 35 032 976 324

Annual Report 2020

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The Role of the P&C

The Summer Hill Public School Parents and Citizens Association (P&C) is an incorporated body under the Parents and Citizens Associations Incorporation Act 1976. We are a not for profit organisation and a registered charity that promotes the interests of the school by bringing parents, teachers and students into close cooperation.

We also:

- assist the school by providing facilities and equipment through fundraising
- promote the recreation and welfare of our children
- encourage parent participation in school
- act as a forum to share information to benefit the school community
- advocate for local educational improvements
- promote public education.

We do this by:

- meeting to discuss relevant issues either raised by the P&C or by the school at meetings on the 3rd Tuesday of each month during term
- giving our time through working on committees, volunteering at events and representing the parents on school committees and panels
- organising events to publicly celebrate and engage with the school community.

The Annual Report outlines initiatives and events held during the year. It also provides a statement of the P&C's finances including an audit report and it also celebrates our successes during 2020.

President's Report – 2020

Summer Hill Public School has a wonderfully diverse and engaged community where parents and carers, teachers, students, and local people come together to support the many and varied P&C activities.

Firstly, a big thank you from the P&C to all teachers for working through a pandemic and at times teaching both at school and online. Also, a big thank you to all parents for the period of home schooling. You all get an A+.

This year many of our most popular P&C events, including the School Fair, Mothers and Special People breakfast, Fathers and Special People breakfast, gardening bees, Parent Night, Earth Disco and Music performances, have unfortunately been cancelled due to the impacts of the COVID-19 pandemic.

2020 has been full of surprises that no one has ever asked for.

The year started with the bushfires raging across Australia, reportedly burning 18.6 million hectares and killing 1 billion animals.

The challenges of 2020 only continued, when the coronavirus, a respiratory disease also known as COVID-19, prompted schools to shut down and parents were responsible for home learning. Employees began working remotely, and people were advised to remain inside their homes in an attempt to contain the spread of the disease. Pleasingly, there have been zero cases at the school to-date - which is a testament to the school, parents and carers, students and the wider community.

Many events were cancelled and children only returned to school mid-way through the year - leaving parents concerned about their educational and social skills. However, our children proved they are resilient, and they picked up where they left off in the playground and in the classroom.

Summer Hill Public School was guided by the NSW Department of Education, and full-time face-to-face learning commenced from the 25 May 2020. However, physical distancing requirements were put in place for adults and many of these restrictions remain in place for everyone's safety.

We were reminded more than ever that parents and carers were not to send children to school if they are unwell, even if they have the mildest flu-like symptoms. Students with flu-like symptoms are still required to be tested and provide a copy of a negative COVID-19 test result (and be symptom free) before returning to school.

Everyone has been impacted by these new health and safety requirements. We have seen an increase in teachers using the "Dojo" App to share students' activities and assemblies - allowing us a window into school life. The P&C has responded to the challenge and began online "Zoom" meetings in June. Also, we saw our second hand uniform shop go on-line, with a great group of new volunteers leading our exciting new e-commerce platform.

As the P&C Federation stresses: *The best outcomes are when the school "sees the parents as partners in the education process, have a right and a responsibility to play an active role in the education of their children".*

The P&C encourages transparency about the direction the school is heading with teaching staff in 2021. We look forward to continued involvement in holistic and positive educational experiences for the children.

We would like to thank all departing teachers and welcome new teaching staff to our school and community. Thank you to the parents who represented the P&C on school panel selections, as well as to volunteers who have given their time throughout the school year.

Lachelle Uzcatiguaymon - P&C President 2020

Expenditure

The table below outlines the P&C's expenditure in the 2020 financial year.

Expenditure

P&C Events and Expenses

2019 Events	25,336
2020 Events	1,565
Community Volunteer Equipment (grant funding)	3,872
Insurances	3,266
P&C Subscriptions	873
Bank Fees and Charges	651
Teacher Farewell Gift	132
Second Hand Uniform Shop Expenses	66
Sub-total	35,761

Funding Provided to Summer Hill Public School

Multicourt Upgrade	11,640
Literacy support resources	9,547
Soundwaves resource support	8,639
Sub-total	29,826

TOTAL	65,588
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The P&C is very pleased to be able to continue to support the school through the provision of funds (raised in previous years) to purchase learning resources and to contribute toward the upgrade of the multicourt.

We are also pleased to report that all funds provided under a community volunteer grant have been acquitted (prior to their expiry in December 2020). Funds were used to replace six damaged gazebos, acquire a new portable sound system, purchase eight new point of sale terminals (to enable cashless events), replenish our non-disposable cutlery/crockery collection and provide equipment for future events including tools for future gardening bees.

Events

Despite Covid restrictions, our Fundraising and Events Committee had a very successful year working alongside the fabulous Event Coordinators to create some amazing community building events and showing wonderful innovation to adapt to the changed circumstances of 2020.

In February, we held a **New Families Welcome Breakfast** for new parents and carers, arranged by Sophie Spinks; and the **Music Committee** held an introductory afternoon (with afternoon tea) for new Training Band and Training Orchestra members and their music tutors. This included a mini-concert for parents at the end.

In March, the **Sustainability & Gardening Committee arranged a very successful** National Ride to School. It was heartening to see so many kids arriving to school by bicycle and scooter

At the end of August, The Gender and Inclusion Committee organised '**Wear It Purple Day**' with a band welcoming students to school; and this was followed in September by the school organising an innovative new **Art Show**, where every pupil's artwork was available in an online gallery and selected art works were hung from the school fence to display to the community in a Covid-safe way. Many thanks to the educators and volunteers who worked on this.

September also saw the **Crunch 'n' Sip challenge** organised by the Sustainability and Gardening Committee and congratulations to class 2AD for winning the contest.

And in October, the school arranged a '**Spooky Day**' in place of the disco, and the P&C contributed the always-essential lollies for the occasion!

Sub – Committees

Sustainability & Gardening

In the last two years the Sustainability and Gardening Committees have combined together. The Sustainability Committee contributes to reducing the environmental footprint of the school and P&C events, and educating the school community about sustainable living, with activities to encourage recycling and composting, waste free lunchboxes, riding or walking to school, saving energy and water and conserving native plants and animals.

The Gardening Committee contributes to upkeep of the school grounds with up to four gardening bees annually and upgrading school facilities such as play equipment, seating, groundcover and planting.

Our Gardening and Sustainability Committee managed to hold two events in 2020. We ran a successful National Ride to School Day with lots of kids and parents riding and scooting to school. The fun school Crunch 'n' Sip challenge was run again to encourage waste free lunches and healthy eating. We continued to support the school's various environmental programs from a distance, including liaising with Inner West Council to review the solar power opportunities for the school. We look forward to recommencing the garden working bees next year and have restocked our supplies. We hope to continue to support sustainability at the P&C events and provide great spaces for our kids to play and learn.

Committee coordinator (last year will be in 2021) – Freya Hartley

School liaison – Carmel Grimmatt

Members – Helen De Wolfe, Pedro Queiroz, Elissa Kiggins, Garden Working Bee Volunteers.

Parent roles: A new coordinator(s) is needed for 2021 to continue these great committees. There are lots of roles available for parents and carers to help throughout the year from event volunteer, green thumb, grants writer to assistant organiser.

Some examples of school sustainability initiatives:

<https://summerhill-p.schools.nsw.gov.au/about-our-school/going-green.html>

<https://summerhill-p.schools.nsw.gov.au/parent-information-and-forms/waste-free-lunchox.html>

Music

The Music Committee supports the Band and Orchestra program run by Cathy Chan, Nathan Parks and Niamh Armstrong, and provides logistical support for musical events, including weekend workshops, evening concert series and the Musicale. The Music Support Committee usually meets on the same evening as P&C meetings at 6.30pm; in the absence of band and orchestra performances during 2020 there has not been reason to meet but meetings and events will resume in early 2021.

Members:

Carmel Quinn (co-ordinator), Caroline Walsh, Margo Stephens, Anna Burnham, Laura Nee, Fiona Tunley, Paul Pusey and Sarit Vandegraff.

The band and orchestra program are active throughout the year and we did manage to hold one event prior to the COVID shutdown: back in February we held an introductory afternoon (with afternoon tea) for new Training Band and Training Orchestra members and their music tutors. This included a mini-concert for parents at the end.

We are looking forward to getting things back to normal in 2021 (fingers crossed) with events beginning in February and going all the way through until December. We are always looking to add members to the committee and this is particularly important this year as there are at least four of us who will be leaving the school at the end of 2021. We would welcome any enquiries from would-be members.

Fundraising and Events

The Fundraising and Events committee seeks donations of prizes from the school community, local community and corporate businesses for use at various events throughout the year. The committee also works closely with the event coordinators to plan and run events and keep the P&C Warehouse organised and functioning ready for events as they come up.

Members:

Kate Flood (co-ordinator), Amy Kitchener and Helen De Wolfe

Spring Fair

The Spring Fair is the major fundraising event for the year, usually held in November, but unfortunately could not go ahead in 2020. It is a fantastic day out for the whole family with rides, performances, international food stalls, second-hand toys, books and homewares, games, music, craft, gelato, a cafe and a bar. All stalls are run by parents at the school. The committee is working towards holding a fair in November 2021, depending on circumstances.

Members:

Rose O'Connor (co-ordinator), Joanne Kim, Kate Flood, Steve Winfield, Margie Perez, Natasha Rawlings, Amy Bently and Conor Woods.

Gender and Inclusion Committee

The Gender and Inclusion Committee supports the school's efforts to actively include and provide opportunities to all students, including gender diverse students and those from rainbow families. The committee organises Wear it Purple Day celebrations and inclusive get-togethers for families.

Members:

Steve Clarke (Coordinator), Vanessa Gonzalez and Caroline Walsh.

New members are being sought for 2021!

This year, the Committee met with the Regional Director regarding the issue of access to co-educational high school places, following a previously conducted survey of the school community which identified this issue as a concern for many parents.

The committee organised this year's 'Wear it Purple Day'. This event supports young people to be proud of who they are. In previous years we have had a Wear it Purple picnic in the park for families. This year, due to Covid restrictions, students and staff celebrated in school by wearing purple, decorating the school and seniors played beautiful music at the school gates as students arrived.

Used Uniform Shop

The Used Uniform Shop is a volunteer-staffed service to provide used uniforms at a low cost to the school community and to raise funds for the school. A big thanks to the outgoing volunteers at the Used Uniform Shop who provided an essential service to the school community for many years, with hours of dedication and hard work every week. This year a new team of volunteers have worked hard to make accessible a Covid-safe method of purchasing second hand uniforms for our students by taking the Used Uniform Shop online at summerhillpandc.org

Rose O'Connor (co-ordinator), Joanne Kim, Shanon Winfield, Carly Roy, Thea Brash and Conor Woods.

SHPS P&C Cyber Forum

The 'Cyber Forum' subcommittee was formed in 2019 for the first time, as a reflection of the community's growing concern about cyber safety, screen time and digital awareness. The Forum ran two events on cyber safety and established a Facebook group for parents and carers to share information. In 2020 activity has been limited due to COVID-19 challenges. In 2021 the Forum hopes to meet more regularly and work with the school on holding cyber safety events.

Co-ordinator: Lassity Martin. Members: 51 members on Facebook and more are welcome!

Volunteers

Volunteers are vital to the running of a P&C. The P&C would like to acknowledge the significant contribution of our Sub-Committee leads.

Thank you Freya Hartley (Sustainability), Carmel Quinn (Music), Lassity Martin (Cyber Forum), Steve Clarke (Gender & Inclusion), Kate Flood (Fundraising & Events), and the new Second Hand Uniform Committee (Jo Kim, Rose O'Connor, Carly Roy, Thea Brash, Shanon Winfield and Conor Woods).

And of course, thank you to all of the parents, carers, grandparents, family members and friends who volunteered, joined committees and came to events and P&C meetings in this challenging year.

Thank you to Summer Hill Public School

Thank you to the teachers and staff at Summer Hill Public School for working with the P&C on joint projects and priorities. In particular Natalie Armstrong, Jane Williams, Sarah Weston and Mark Warnock for their tireless efforts with the P&C. We look forward to continuing our strong relationship with school into 2021 and well beyond.

Thank you to the P&C Executive

Thank you to the P&C Executive team of 2020. Your time, care and commitment to the P&C and the school are truly valued. You worked incredibly hard throughout this challenging year to support Summer Hill Public School.

Lachelle Uzcateguigaymon – President

Paul Rawlings - Vice President

Conor Woods - Vice President

Joe Harber – Treasurer

Shanon Winfield – Secretary

Nilesh Deshmukh – Executive Officer

Special thanks to Paul Rawlings, for this his sixth and final year of service to the P&C Executive – a monumental effort that is much appreciated.

Statement of Financial Position

Summer Hill Public School Parents and Citizens Association 2020 Accounts

Treasurer - Joe Harber

STATEMENT OF FINANCIAL POSITION

		1/12/2019	30/11/20
Assets			
Cash		\$ 205,444	\$ 159,725
Prepaid Expenses		\$ -	\$ 556
Unpresented Cheques		-\$ 53	\$ -
PayPal Account		\$ -	\$ 131
Total Net Assets		\$ 205,391	\$ 160,412
Equity			
Opening Retained Earnings		\$ 38,848	\$ 80,790
Movement in Bank	\$ 65,984		-\$ 45,719
Increase in prepaid expenses	\$ -		\$ 556
Increase in Revenue accrued	\$ -		\$ 131
Reduction in Outstanding cheques b/fwd	\$ 631		\$ 53
Outstanding cheques c/fwd	\$ -		\$ -
	\$ 66,615		-\$ 44,979
Change in Reserves		-\$ 24,672	\$ 25,590
Closing Retained Earnings		\$ 80,790	\$ 61,400
Reserves:			
Astro Turf Maintenance Reserve		\$ 15,000	\$ 20,000
Music Committee Rolled Over		\$ 3,211	\$ 3,211
Unspent Grant Income		\$ 6,461	\$ 2,731
IT Allocation		\$ 9,493	\$ 9,493
Classroom Allocation		\$ 5,000	\$ 5,000
Year 6 Fundraising (to refund)		\$ 5,435	\$ 737
Multicourt Upgrade		\$ 40,000	\$ 28,360
Litteracy		\$ 30,000	\$ 20,453
Soundwaves		\$ 10,000	\$ -
P&C 2021 Recurrent Expenses		\$ -	\$ 4,026
P&C 2021 Working Capital		\$ -	\$ 5,000
		\$ 124,601	\$ 99,011
Total Equity		\$ 205,391	\$ 160,412

Statement of Income and Expenditure

Summer Hill Public School P & C Association Moonbie Street Summer Hill NSW 2130			
Statement of Income and Expenditure			
2 December 2019 to 30 November 2020			
Sum of Transactions			
Income/Expenditure	Category	Purpose	Total
Income	Event	Trivia Night 2019	\$3,000.00
	Event Total		\$3,000.00
	Other Income	Entertainment Book Sales	\$308.00
		P & C Subscriptions	\$58.00
		PayPal Account	\$0.35
		Uniform Shop (2nd)	\$2,603.52
	Other Income Total		\$2,969.87
Income Total			\$5,969.87
Expenditure	Event	2019 Fun Run	-\$21,656.19
		2019 Gardening Bee	-\$3,300.24
		2019 Year 6 Cake	-\$380.00
		Arts Show	-\$794.46
		Crunch and Sip	-\$180.00
		Disco	-\$300.68
		Spooky Day	-\$24.15
		Wear It Purple	-\$11.96
		Welcome Breakfast	-\$253.48
	Event Total		-\$26,901.16
	Grant	Community Grant Fund	-\$3,872.47
	Grant Total		-\$3,872.47
	Insurance	Insurance Premium	-\$3,266.00
	Insurance Total		-\$3,266.00
	Interest/Charges	Bank Charges	-\$650.90
		Square Account	\$0.00
	Interest/Charges Total		-\$650.90
	Other Expenses	P & C Subscriptions	-\$873.18
		Second Hand Uniform Shop	-\$65.92
		SHPS - Literacy Commitment	-\$9,547.32
		SHPS - Multicourt upgrade	-\$11,640.00
		SHPS - Soundwaves Commitment	-\$8,639.08
		Teacher Farewell Gift	-\$131.80
	Other Expenses Total		-\$30,897.30
Expenditure Total			-\$65,587.83
Grand Total			-\$59,617.96

Independent Audit / Review of Accounts

SUMMER HILL PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION

Scope

I have audited the financial report, being a special purpose financial report of Summer Hill Public School Parents & Citizens Association for the year ended 30 November 2020. The Committee is responsible for the financial report and has determined that the accounting policies used are appropriate to meet the requirements of the association.

The financial report has been prepared for fulfilling the requirements of the members. I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

The audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented fairly in accordance with the accounting basis adopted by the association and applied to the financial statements.

Qualification

The level of documentation and record keeping of the Summer Hill Parents & Citizens Association is deemed sufficient for an opinion to be formed on the financial statements and all supporting documentation.

Opinion

In my opinion, the financial report of Summer Hill Public School Parents & Citizens Association presents a true and fair view of the financial position as at 30 November 2020. The financial report includes comparative figures to compare the financial performance of the year ended 30 November 2020 to the year ended 30 November 2019. It should be noted that the originally published balance sheet as at 30 November 2019 included an error that has been subsequently rectified. The comparative balance sheet attached accurately details the position of asset and equity accounts.



Krystle Jones BComm GDipATL FTI NTAAF
Summer Hill Tax & Accounting
Managing Director
12 December 2020