

SHARE BEFORE & AFTER SCHOOL CARE.
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Dear Family,

Welcome to **SHARE** Before, After and Vacation Care. We look forward to having you and your kindy child join our service. Below is some information to help you understand how our service works.

SHARE offers 3 programs: Before School; After School; and Vacation Care. Families can use all three programs or a combination of whatever suits their childcare needs.

SHARE is an approved service which means parents are eligible for the Child Care Subsidy scheme.

SHARE is regulated by the Education and Care Services National Regulation under the Children (Education and Care Services) National Law NSW. **SHARE** is a Co-operative and a not-for-profit community-based organisation and is run by a committee of parents who use the service. **SHARE** is not a private provider.

SHARE offers 150 places in the Before School program and After School program and 105 in the Vacation Care program.

SHARE'S preferred ratio where possible is 1 Educator to every 12 children at the service, however the Education and Care Services National Regulation; Regulation 123 (1) (d) states 1-15 ratio at any time. When on excursion **SHARE** aims for a ratio 1-8 and 1-5 when near water.

Opening and closing time:

SHARE opens at 7am and closes at 6pm.

Current covid19 requirements:

Please wear a mask, sign in using our QR code and practise social distancing at the door during drop off and pick up.

Drop off and pick up:

Before School program, please deliver your child to the door where we can sign them in. Upon arrival your kindy child will be given a high visibility yellow vest to wear. This makes them easily identifiable in the outside park area, they also wear this vest to school. Children can participate in play experiences in the morning, both inside and outside. Children will be escorted to school and arrival time is approximately 9am- 9.15am. In the 1st term of each year, Kindergarten children will be taken to the kindy play area and cared for until school starts.

After school pick up:

Term 1. Educators will collect your child from their classroom. Teachers receive a list from us which identifies which child, and what afternoon/s they attend **SHARE**. Teachers are also given a bag of yellow vests for the children to wear if they are on the list for that day to attend **SHARE**.

Breakfast afternoon Tea:

Breakfast is available until 8.30am choices are: eggs, toast, cereal, smoothies, fresh fruit and milk. Afternoon tea is a selection of foods, ranging from pasta, sushi, noodles, sandwiches, soup, fresh fruit salad and yogurt. There is always a veggie platter and milk available. Menus are organised weekly and are displayed on the door where parents drop off and collect their children. After afternoon tea children can participate in planned experiences or free-range play. Activities can include, art, craft, outdoor sports/games, cooking, children's choice, music and drama.

Educators:

All Educators at **SHARE** have received training in First Aid, Food Allergies, Anaphylaxis and Asthma, and have been subject to the Working with Children check. **SHARE** is an allergy aware service, and has Epi-Pens in the event of an emergency. Please ensure that you do not send any food with your child that contains nuts. It is mandatory for all Educators working in this industry to have had two dosages of the COVID vaccine. **SHARE** cannot employ anyone who has not been vaccinated. The Early Childhood Care Directorate (Regulatory authority) currently requires all Educators to wear masks indoors and outdoors when at the service. Families will be informed when and if this changes.

Health and welfare:

If your child has any allergies, anxieties, behaviour issues please let us know. This information is crucial in ensuring that your child's needs are met and that being here is a positive experience for your child.

SHARE runs a Vacation Care program at the end of each term, offers care on pupil free days and teacher strike days. **SHARE** closes between Christmas Eve and New Year and reopens in January for the Vacation Care program. The January vacation care program is not accessible to kindy children until the April school holidays. Policy attached.

Vacation Care is open from 7am until 6pm, children are taken on a variety of excursions, usually by hired bus or if the venue is close then we will walk.

Fees:

- **Child Care Subsidy (CCS)**
- CCS is a government subsidy that reduces the cost of care. It is calculated off site by the Government and paid directly to the service on your behalf. If you wish to claim CCS, please ensure that you have given us the correct CRNS and DOB for your child and the person who is claiming the CCS. Once we have enrolled your child, you will need to log on to your myGov account and confirm your child's booking at **SHARE** in order to receive any CCS you are entitled to.
- **Fees:**
 - Before School: \$11.50 per day per child
 - After School: \$25.00 per day per child
 - Vacation Care: \$60.00 per day per child (at home day); \$67.50 per day per child (excursion day)

If you require any more information please call or email me. 9799 7393. care@shareoosh.com.au
Jenny Gratton. SHARE Co-ordinator/Nominated supervisor.

Policy re Kindergarten attending December/January Vacation Care.

Children enrolled to attend kindergarten at the beginning of new year will not be eligible to attend **SHARE** Vacation Care during the December/ January Vacation Period. This decision has been made by the **SHARE** Committee for the following reasons.

- **SHARE** enrolls up to 105 children in their Vacation Care program and it has been our past experience that these new pre-school children struggle with excursions, remembering where the invisible boundaries are, remembering to go to the toilet, integrating and adapting into extremely large groups, all of which can result in an overall traumatic experience. This is largely due to the fact that:
 - Children coming from a long day care, pre-school or home care environments are not accustomed to large unfenced play areas.
 - Long day care and preschools have significantly lower numbers of children attending and higher child to carer ratios.
- Staff have better opportunities to get to know your child in either the Before or After school care programs when Kindergarten children are walked through the routines, boundaries, toileting, and the other intricacies of being an OOSH child, every time they attend either the Before school or After school service for most of Term 1.
- This higher-than-normal care and attention required for new kindergarten children cannot always be achieved with the staffing levels provided during Vacation Care. If you require care for this period, we recommend that you remain with your current childcare provider.

SHARE COMMITTEE. 2014.